

2019 ANNUAL REPORT

YEAR ENDING DECEMBER 31, 2019



ANNUAL MEETING TUESDAY, JULY 21, 2020 7:00 P.M.

www.townofashippun.org

TOWN OF ASHIPGUN OFFICIALS

James H. Meyer	Town Chairman	414-491-0104
Norman H. Greeb	Supervisor #1	414-588-7347
William Bremer	Supervisor #2	920-420-7623
Austin Borchardt	Supervisor #3	262-443-7204
David J. Adkins	Supervisor #4	414-491-0104
Michelle Liesener	Clerk/Treasurer	920-474-4781
General Engineering	Building Inspector	608-697-3737
Dan Vander Molen	Highway Supervisor	262-443-2480
Grota Appraisals	Assessor	262-253-1142
Johnson Block	Auditor/Accountant	

Ashippun Town Hall

W1266 County Road O
PO Box 206
Ashippun WI 53003-0206

www.townofashippun.org

Phone: 920-474-4781

Fax: 920-474-3581

Office Hours:

Monday & Tuesday 8:00 am to 4:00 pm

Wednesday 1:00 pm to 5:00 pm

Thursday 8:00 am to 12:00 pm

Town Board monthly meetings are held the second Wednesday of each month, starting at 7:00 pm at the Ashippun Town Hall.

Planning Commission Members

David Guckenberger, Chairman; Bob Guenther, Vice Chairman; Heidi Tunak, Secretary
Peter Klug, Troy Wendorf, Jeni Norton, Judy Swanton, Syl Hoerth

Monthly Planning Commission meetings are held the first Thursday of each month at 7:30 pm. Call the Chairman 15 days prior to the meeting to be on the agenda.

ANNUAL MEETING MINUTES

Town of Ashippun

Tuesday, April 16, 2019

The Annual Town of Ashippun meeting was held at the Ashippun Town Hall on Tuesday, April 16, 2019 starting at 7:00 p.m. A total of 54 residents signed in at the meeting. Chairman Panozzo called the meeting to order and led the Pledge of Allegiance.

David Guckenberger moved and Jim Franke seconded to adopt the agenda as presented. Voice vote was recorded as all ayes, no nays. Motion carried to adopt the agenda.

An introduction of the head table showed Town Chairman Steve Panozzo, Town Supervisors Norman Greeb, William Bremer, Willard Oschmann and James Meyer; and Brett Hofmeister from Johnson-Block, Inc. Clerk Liesener read the minutes from the 2018 Annual Meeting. Judy Swanton moved and Jeni Norton seconded to accept the minutes as read. All in favor by voice vote and motion was carried.

State of the Town address - Chairman Steve Panozzo thanked the community and the candidates who offered to serve the Town. Congratulations to Jim Meyer, Chairman; Supervisor Bill Bremer; Supervisor David Adkins and Ashippun sanitary District Vice President David Adkins. The Town continues to support NRA Police Department and Ashippun Fire Department. The future Town Board will face challenges with EMS and Fire services in the years to come. A Road Committee has been formed and is focusing on roads only. The Road Committee consists of Syl Hoerth, Bill Bremer, Mark Heard, John Kuhn and Larry Westfield. As the committee proceeds they will need feedback and support from the community. Steve thanked everyone for allowing him to serve the past 10 years.

Annual Financial Report - Auditor, Brett Hofmeister spoke about the Audit Report and the Financial Statements. He pointed out a few things in the Annual Report booklet. The highest level of assurance was issued to the town on their audit.

Ashippun Fire Department - Chief Deonne Eske reported the Ashippun Fire Department responded to 187 calls for assistance in the Town of Ashippun, Town of Oconomowoc and Town of Erin in 2018. The department continues with training, education and activities.

Neosho/Rubicon/Ashippun Police Department – Chief Bill Linzenmeyer stated the department consists of 6 part time officers who work a variety of shifts. In 2018 the Town of Ashippun had approximately 110 speeding arrests and 85 complaints.

Planning Commission – Chairman David Guckenberger introduced the members of the Planning Commission who were in attendance at this meeting. David stated Dodge County controls the zoning for the Town of Ashippun and the Planning Commission controls the planning of the Town of Ashippun. The Planning Commission makes recommendations to the Town Board for land splits. The Planning Commission is here to serve the community.

History Committee - Roger Johnson thanked the Town Board and the community for their continued support. History Calendars are available for purchase. Roger thanked Mary Koepke for all her work on the World War I display. A more detailed report is available in the Annual Report booklet. Music in the Park will be June 8, 2019. The committee will have a display of antique local farm equipment at the Firemen's picnic in July. Indian Summer will be held in October, weather permitting.

Recycling Report - Chairman Panozzo thanked all the workers at the Recycling Center. The Recycling Center is open every Saturday from 8 am to 1 pm.

Spring Clean Up Days are May 4 and 11, 2019 from 8:00 am to 1:00 pm at the Recycling Center. Fall Clean Up Days are October 5 and 12, 2019.

Open Book with the Assessor will be Monday, April 29, 2019 from 9:30 am to 11:30 am.

Board of Review will be Wednesday, May 15, 2019 from 5:00 pm to 7:00 pm by appointment.

Ceremonial Swearing in of the Town Board members – Clerk/Treasurer Michelle Liesener swore in Town Chairman James Meyer, Supervisor #2 William Bremer, Supervisor #4 David Adkins and Ashippun Sanitary District Vice President David Adkins. At this time outgoing Chairman Steve Panozzo turned the meeting over to incoming Chairman James Meyer.

New Business: Jim Franke made a motion for the Town Board to consider going from a 5 man board back to a 3 man board by April 2020. David St George seconded the motion. Lyn Johnson asked for a plan for redoing Lincoln Road.

Public Comment: No Public Comment.

Announcements: Ashippun Lions Club Rummage Sale and Brat Fry will be May 17 & 18, 2019 at the Ashippun Firemen's Park. Music in the Park will be June 8, 2019 at the Ashippun Town Hall.

Set a date for the next Annual Meeting – Marcia Meyer moved and Syl Hoerth seconded to have the next Annual Town Meeting on Tuesday, April 21, 2020, 7:00 p.m. All in favor by voice vote and motion carried to set the meeting.

Syl Hoerth moved to adjourn the annual meeting and seconded by Mitch Hertneky. All in favor. Motion carried to adjourn the meeting at 8:15 p.m.

Respectfully submitted:
Michelle Liesener, Clerk/Treasurer

I sincerely appreciate the overwhelming out pour of help I received for the April 7th election, considering the situation. It was a challenge, but in the end everything went well. Thank you to the following people:

Pamela Burns	Gary Gregory	John Griswold	Judy Guenther
Therese Guenther	Erla Hoerth	Barbara Plumb	Ken Plumb
Kari Schoenike	Laura Schoenike	Sally Schoenike	Jim Smith
Jordyn Sutrick	Lisa Sutrick	Heidi Tunak	Monika Weber
Liz Westfield			

Thank you,
Michelle Liesener, Clerk/Treasurer

On October 6, 2005 James Koepke started as a member of the Town of Ashippun Planning Commission. Jim gave his attention to the Planning Commission for almost 15 years. The Town of Ashippun appreciates the time Jim put into the Planning Commission. Thank you Jim!

TOWN OF ASHIPUN SCHOOL DISTRICT INFORMATION 2019

SCHOOL DISTRICT	LEVY AMOUNT	EQUALIZED VALUATION
Oconomowoc Area School District	\$1,921,661.00	\$183,890,392
Herman-Neosho-Rubicon School	\$ 226,218.00	\$ 32,442,943
Hartford Jt. #1 School	\$ 243,437.00	\$ 38,216,760
Hartford Union High School	\$ 234,344.91	\$ 70,659,703
Waukesha County Technical College	\$ 74,670.70	\$183,890,392
Moraine Park Technical College	\$ 49,149.02	\$ 70,659,703

SCHOOL DISTRICT	MILL RATE
Oconomowoc Area School District/WCTC	\$ 18.07
Oconomowoc Area School District/WCTC/Ash. Sanitary	\$ 18.86
Herman-Neosho-Rubicon/MPTC/Hartford Union HS	\$ 18.20
Hartford Jt 1/Hartford Union HS/MPTC	\$ 17.60

TOWN OF ASHIPUN ACCOUNT BALANCES AS OF DECEMBER 31, 2019

• General Checking Account	\$ 75,000.00
• General Savings Account	\$ 65,833.63
• Sweep Securities Account*	\$ 2,352,573.14
• Business Development Account	\$ 1,201.13
• Escrow Fund Savings Account	\$ 5,407.35
• Park Fund Savings Account	\$ 1,021.36
• Park Fund CD	\$ 35,218.24
• Recreation Fund Savings Account	\$ 7,903.32
• Tornado Siren Fund Savings Account	\$ 1,926.77
• Tornado Siren Fund CD	\$ 24,842.28
• United Fund Savings Account	\$ 2,556.09

*The Sweep Securities Account balance includes early 2019 property tax payments that are due in 2020.

Town of Ashippun
Comparison of Budget and Actual
For the Year Ended December 31, 2019, with Actual Totals for the
Year Ended December 31, 2018

Revenues	2019			2018
	<u>Original Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Actual</u>
Taxes:				
General Property Taxes	\$ 567,509	\$ 567,510	\$ 1	\$ 512,860
Other Taxes	790	1,752	962	1,133
Total	<u>568,299</u>	<u>569,262</u>	<u>963</u>	<u>513,993</u>
Intergovernmental:				
State Shared Taxes	38,743	40,699	1,956	38,658
Fire Insurance Aid	9,600	10,346	746	9,181
Highway Aids	138,920	138,920	-	128,046
Recycling Grant	11,700	11,726	26	11,708
Other State Aids	120	1,304	1,184	1,524
County Bridge Aid	-	0	-	173,988
Other Local Aid	1,929	777	(1,152)	-
Total	<u>201,012</u>	<u>203,772</u>	<u>2,760</u>	<u>363,105</u>
Regulation and Compliance				
Licenses	5,000	7,037	2,037	4,419
Cable Franchise Fee	10,400	12,634	2,234	10,510
Dog Catching/Kennel Fees	-	341	341	-
Building Permits	20,000	21,449	1,449	45,282
Total	<u>35,400</u>	<u>41,461</u>	<u>6,061</u>	<u>60,211</u>
Fines, Forfeits, and Penalties	<u>7,000</u>	<u>2,095</u>	<u>(4,905)</u>	<u>9,542</u>
Charges for Services:				
General Charges for Services	3,000	5,460	2,460	5,969
Garbage Fees	31,000	33,004	2,004	34,575
Total	<u>34,000</u>	<u>38,464</u>	<u>4,464</u>	<u>40,544</u>
Miscellaneous				
Interest Income	1,500	9,916	8,416	2,828
Sale of Materials	3,000	2,482	(518)	5,993
Other	2,000	3,828	1,828	4,084
Total	<u>6,500</u>	<u>16,226</u>	<u>9,726</u>	<u>12,905</u>
Total Revenues	<u>852,211</u>	<u>871,280</u>	<u>19,069</u>	<u>1,000,300</u>

Town of Ashippun
Comparison of Budget and Actual
For the Year Ended December 31, 2019, with Actual Totals for the
Year Ended December 31, 2018

Expenditures	2019			2018
	Original Budget	Actual	Variance	Actual
General Government:				
Town Board	30,000	26,122	3,878	30,443
Legal	6,000	3,978	2,022	6,725
Clerk/Treasurer	56,000	57,785	(1,785)	56,605
Elections	4,500	3,336	1,164	5,606
Accounting/Audit	9,500	9,850	(350)	9,500
Assessor	10,200	10,200	-	9,800
Municipal Building	20,000	17,908	2,092	18,761
Insurance	26,833	18,813	8,020	21,853
Miscellaneous	-	132	(132)	550
Total	163,033	148,124	14,909	159,843
Public Safety:				
Police	36,800	38,924	(2,124)	36,800
Fire Department	150,921	151,667	(746)	142,390
Ambulance	3,700	1,000	2,700	4,653
Tornado Sirens	500	12	488	12
Building Inspector	20,000	18,853	1,147	36,627
Total	211,921	210,456	1,465	220,482
Highway				
Highway Labor	145,000	132,810	12,190	135,914
Highway Repairs & Supplies	55,000	52,828	2,172	41,705
Highway Gas & Oil	20,000	18,785	1,215	15,198
Highway Utilities	10,000	9,522	478	9,175
Sand, Salt Gravel, Signs	69,000	83,106	(14,106)	63,958
Sealcoating & Patching	75,569	39,460	36,109	61,847
Bridge Repairs	10,000	58,388	(48,388)	-
Equipment/Capital	-	-	-	-
Street Lighting	12,500	11,988	512	12,034
Total	397,069	406,887	(9,818)	339,831
Sanitation				
Compactor	13,000	13,002	(2)	12,067
Recycling	26,000	27,508	(1,508)	27,963
Total	39,000	40,510	(1,510)	40,030
Health and Human Services:				
Animal Control	500	-	500	-
Culture, Education and Recreation:				
Recreation	4,000	3,020	980	4,333
Historical Committee	1,000	1,000	-	1,080
Total	5,000	4,020	980	5,413

Town of Ashippun
Comparison of Budget and Actual
For the Year Ended December 31, 2019, with Actual Totals for the
Year Ended December 31, 2018

Expenditures	2019			2018
	<u>Original Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Actual</u>
Capital Outlay:	-	78,150	(78,150)	256
Debt Service:				
Principal Repayment	25,842	25,842	-	190,633
Interest Expense	9,846	9,846	-	19,042
Total	35,688	35,688	-	209,675
Total Expenditures	852,211	923,835	(71,624)	975,530
Revenues Over (Under) Expenses	-	(52,555)	(52,555)	24,770
Fund Balance-Beginning of Year	261,261	261,261	-	236,491
Fund Balance-End of Year	\$ 261,261	\$ 208,706	\$ (52,555)	\$ 261,261

ASHIPPUN SANITARY DISTRICT

SEWER UTILITY OPERATING REVENUES AND EXPENSES
Years Ended December 31, 2019 and 2018

	2019	2018
OPERATING REVENUES		
Sewer Revenues		
Flat rate service	\$ 381,998	\$ 367,321
Other Operating Revenues		
Forfeited discounts	-	3,559
Miscellaneous	524	-
Total Operating Revenues	382,522	370,880
OPERATING EXPENSES		
Operation and Maintenance		
Operation		
Supervision and labor	68,792	65,051
Utilities	30,053	25,862
Other operating supplies	4,886	4,125
Total Operation	103,731	95,038
Maintenance		
Plant and equipment	7,667	11,514
Administrative and General		
Salaries	4,530	4,299
Office supplies	6,316	5,289
Outside services employed	23,724	20,996
Insurance	7,799	7,490
Employee pensions and benefits	4,343	4,383
Payroll taxes	7,557	5,250
Miscellaneous	1,223	1,640
Total Administrative and General	55,492	49,347
Total Operation and Maintenance	166,890	155,899
Depreciation	150,755	150,755
Total Operating Expenses	317,645	306,654
OPERATING INCOME	\$ 64,877	\$ 64,226