

**ORDINANCE NO. 2015-003**  
**AN ORDINANCE ESTABLISHING**  
**REQUIREMENT OF EMERGENCY SERVICE SIGNS**

WHEREAS, The Town Board of the Town of Ashippun recognizes the need for a emergency service signs in the Town of Ashippun and;

WHEREAS, The Town Board of the Town of Ashippun further recognizes uniformity with regard to emergency service signs has not been achieved in some parts of the Town of Ashippun and that uniformity is required to preserve public safety and;

WHEREAS, the Town Board has received feedback from the Ashippun Fire Department indicating the need for uniform Emergency Service Signs in the Town of Ashippun.

NOW, THEREFORE, the Town Board of the Town of Ashippun, Dodge County, Wisconsin, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: Requirements of Emergency Service Signs

1. Signs required. Uniform emergency service signs are required to be placed at the driveway entrance to all properties or at the intersection of private roads with main highways. Signs shall be placed initially by the highway department staff, with the cost thereof to be a special charge to the property owner pursuant to the provisions of § 66.0627, Wis. Stats. The cost of the new installation shall be paid by a one-time special charge. The special charge shall be established through a separate Town resolution and if not paid in the time determined by the Town Board shall be paid as a special charge on the next tax bill and shall be included in the current or next tax roll for collection. Replacement of signs shall be the obligation of the property owner and shall be at the property owner's expense.
  - (2) Style. Signs shall be 18 inches by six inches, with blue reflective background and white reflective numeric characters and border for the assigned address.
  - (3) Installation. Posts shall be a 6 1/2 foot blue galvanized steel channel post installed not less than 18 inches into the ground and no higher than 5' and no lower than 4'. Posts shall be used for address identification only. No other signs shall be placed on the address post.
  - (4) Primary location. Signs shall be installed approximately 5 to 15 feet from either side of the driveway, with the right side of the driveway being the priority side, and the left side of the driveway being the first alternate location. Signs shall be installed on the back edge of the road right-of-way no greater than 15 feet from the edge of the pavement.
  - (5) Alternate location. Alternative locations may be determined by the Highway Supervisor if necessary due to foliage, lot line boundaries, the presence of utilities, or other obstructions that would compromise the effectiveness of the sign if installed in either the right (primary) or left (first alternate) location. Alternate locations do not include affixing the sign to any building or other permanent structure.
  - (6) The Highway Department Staff are to perform the installation of the new emergency service signs.

(7) For all new construction subsequent to the adoption of this section, a separate fee shall be paid for the address number installation on said property at the time of obtaining a building permit. This fee shall be established through a separate Town resolution.

(8) Private roads shall be marked with Town-installed signs at the intersection of the private road and the Town road and at the primary location set forth in section (4). Summary signs at the intersection of the private road and the Town road shall be at the cost of the Town.

(9) Unique properties. Condominium units in single structures shall have only an address sign at the access drive. Business sites with multiple units shall have one sign or summary sign at the intersection of the access drive and the Town road.

(10) Maintenance. Property owners shall maintain the address numbers located on their properties in good and visible condition at all times. No property owner may change the placement location of the sign after installation without the express written consent of the Highway Supervisor. Maintenance shall include keeping the address numbers clear of organic growth, debris and other impediments so as to preserve a direct line of sight from the roadway. Address numbers must be clearly legible.

(11) Replacement/new construction. The Town shall install replacement address numbers for a property owner at the property owner's expense. The property owner shall be charged the current fee for replacement signs or signs for new construction. The cost for a new/replacement sign shall be paid to the Town Clerk-Treasurer within 30 days of the date of installation of the new/replacement sign. In the event the special charge is not fully paid, the delinquent special charge shall become a lien on the property and shall be included in the current or next tax roll for collection as allowed by § 66.0627(4), Wis. Stats. The special charge shall be established through a separate Town resolution. The Town shall install replacement address numbers for property owners at the Town's expense in the event of loss or damage to any numbers caused by the Town.

(12) Administration.

(a) The Town Clerk, the Clerk's designee, or other person designated by the Town Board shall be responsible for maintaining the numbering system.

(b) The Town Clerk shall keep a record of all address numbers assigned. The Town Clerk shall maintain a plat book and/or map showing the addresses of all parcels in the Town.

(c) Upon payment of Driveway Permit, the Town Highway Supervisor will assign, order and install address sign at said property. The Highway Supervisor shall monitor the placement and the condition of installed signs and posts, and when necessary advise the Town Clerk of the necessity to replace damaged signs or posts or correct unacceptable sign locations. The Highway Supervisor will insure that the Town Clerk will be given the new address of said property for the Town and County's records.

## Section 2: Severability

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

## Section 3: Effective Date

This ordinance shall take effect upon passage and publishing and/or posting by the Town Clerk as required pursuant to §60.80 Wis. Stat.

Adopted 12th day of March, 2015 by the Town Board of the Town of Ashippun, Dodge County, Wisconsin.

S/S \_\_\_\_\_  
Steven Panozzo, Chairman

S/S \_\_\_\_\_  
Norman H. Greeb, Supervisor

S/S \_\_\_\_\_  
William Bremer, Supervisor

S/S \_\_\_\_\_  
Ryan N. Jacobs, Supervisor

S/S \_\_\_\_\_  
James H. Meyer, Supervisor

ATTEST:  
S/S \_\_\_\_\_  
Michelle Liesener, Clerk

Published and/or posted this 19th day of March, 2015