

Town of Ashippun

Building Inspection Department

Mike Sindorf- Building, Electrical, Plumbing, HVAC Inspector

(All Residential, Commercial, Industrial and Farm Projects)

Phone #- 262-490-4141 (M-F 7-4)

Email: ashippun@att.net

Office Hours- By appointment only.

Please allow minimum 24hrs notice for all inspection requests.

Please do not email or text inspection requests. They must be called in to phone number listed above.

ZONING/LAND USE:

A zoning/land use permit is required when a structure or part thereof is located, erected, moved, reconstructed, extended or enlarged. This zoning permit is required before a building permit can be issued. The zoning authority for the Town of Ashippun is Dodge County Land Use Department. Click [here](#) to go to their website.

If you have questions on size, setbacks or what you can build, add onto, etc. in the Town of Ashippun, Please contact Dodge County Land Use Department at 920-386-3711.

PRELIMINARY SITE EVALUATION (PSE):

For any new structure, shed, deck, pool, etc. in an area not served by municipal sewer, you should also contact the sanitarian for setback requirements at Dodge County Environmental at 920-386-3270

WATER SUPPLY:

The Town has no municipal water service for any properties, all are on Private Well. The authority for private wells is the DNR Drinking Water Specialists, and they can be contacted at 262-884-2356.

NEW DRIVEWAY ACCESS FROM ROAD:

Please contact Dan Vander Molen in the Highway Department at 262-443-2480. For a new fire number, please contact the Town Clerk at 920-474-4781.

NEW HOME PERMIT FEES- BUDGET NUMBERS:

-Building Permit- Base fee of \$500 plus \$.32/sq. ft. for ALL floor areas- basement, 1st floor, 2nd floor, garage, etc. no matter if finished or unfinished. This covers building, electrical, plumbing, HVAC, review, state seal, erosion control, etc.

-Occupancy/Road Bond- \$500.00

-Fire number sign- \$75.00

-Driveway access permit (when necessary)- \$100.00

-Sewer impact fee for sewer areas- Residential- \$6200.00 payable to Ashippun Sanitary District.

-Zoning permit: See zoning information above about contacting Dodge County.

DOCUMENTS NEEDED FOR NEW HOME:

2 sets of detailed construction plans. Please include all wall bracing details per SPS 321.25 including WSP locations marked on the plans. New homes in Willow Creek and Four Winds require HOA/ACC/Developer approval prior to submitting construction plans.

3 copies of Surveys/site plans (include grading plan and erosion control locations).

1 Heat/Loss/Calculation per 2009 IECC.

1 copy of Sanitary permit unless served by municipal sewer.

1 Uniform Building Permit Application (Generic State Form).

1 Land Use Permit.

DOCUMENTS NEEDED FOR ADDITIONS, SHEDS, DECKS, ETC.:

2 sets of detailed construction plans. For house additions only, please include all wall bracing details per SPS 321.25 including WSP locations marked on the plans.

2 copies of a survey/site plan.

Verify Septic System setback/PSE approval from Dodge County Environmental for non-municipal sewer areas.

1 Land Use Permit.

Total cost of construction- material and labor for entire project for everything, as if done by a contractor.

DOCUMENTS NEEDED FOR OTHER REMODELING PROJECTS:

2 sets of detailed construction plans.

If adding a bedroom(s), need 1 copy of PSE approval from Dodge County for non-municipal sewer areas.

If finishing basement or lower level, please calculate total square footage of proposed finished area.

Total cost of construction- material and labor for entire project for everything, as if done by a contractor.

DOCUMENTS NEEDED FOR FENCE PERMIT:

Please contact Dodge County Zoning, they are the authority for all fence permits and installations.

DOCUMENTS NEEDED FOR RAZING PERMIT:

2 copies of survey/site plan showing what building(s) are being removed.

Utility disconnect letters (Gas and Electric). If municipal sewer, separate plumbing permit required by licensed contractor to cap/abandon sewer. If Septic system, it shall be properly abandoned by State Plumbing requirements.

1 copy of Asbestos testing report. Some Razing projects require a Notice of Intent to be filed with the DNR.

1 copy of Asbestos abatement report (If necessary).

Cost: Varies around \$250 depending on total square footage of structure.

TO OBTAIN AN APPLICATION FOR A SPECIFIC PERMIT - CLICK ON THE DESIRED LINK BELOW

[Building](#) [Uniform Building](#) [Electrical](#) [HVAC](#) [Plumbing](#) [Razing A](#) [Razing B](#)

NOTE- No permits required for replacing roof shingles, residing, or replacement windows and/or doors (same size or smaller) on any home. Larger windows and/or doors would require a building permit from the Village with the necessary construction plans.

Wisconsin common deck building code: Click [Here](#).

Wisconsin 1 and 2 Family Building Code: Click [Here](#).

Wisconsin- All Administrative Codes: Click [Here](#)

**Check to see if your contractor is properly/currently licensed: Click [Here](#).
Note: Contractors performing work on 1 and 2 family dwellings need both valid Dwelling Contractor and Dwelling Contractor Qualifier licenses.**